

GHSP AND THE ENVIRONMENT

ISO 14001

GHSP's Commitment to the Environment

■ Customer Requirements

- -----Our customers Ford, General Motors, etc are requiring us to become compliant and certified to the criteria set forth by ISO 14001.

■ What is ISO 14001?

- -----ISO 14001 is a set of guidelines set up by the International Standards Organization to help companies develop policies and procedures to reduce an impact they might have on the environment.

■ GHSP Environmental Policy Statement

Purpose of Environmental Policy

In establishing an Environmental Policy adhering to ISO 14001 criteria, three things must be committed to: continuous improvement, pollution prevention, and compliance with applicable regulations and other requirements. The Environmental Policy of any company needs to be linked to its core values and mission. In doing so we at GHSP intend to operate in a mode of “No Problems” by being proactive through the involvement of its ISO 14001 Steering Committee.

The purpose of this Committee is to establish the direction for all of GHSP in the standardization of our procedures, the auditing of our practices to our work instructions, and the tracking of the resolution of our internal findings. This committee will be cross-functional in nature so that all departments will be represented.

In developing its Environmental Policy, GHSP has incorporated its commitment to providing a safe workplace for its employees and its intent to design and operate its facilities to minimize adverse impact on public health and the environment.

Environmental Policy

GHSP commits to environmental management as one of its highest company priorities, recognizing it as a key to sustainable business development and growth. GHSP pledges to establish policies, programs and practices that will promote the conducting of operations in an environmentally sound manner and to integrate these fully into each business area as an essential element of management. It is the intent of GHSP to comply with all applicable regulatory, legal, corporate, and contractual requirements to the fullest extent possible, and to continue to improve its operating methods and environmental performance by taking into consideration employee safety, technological development, consumer needs and community expectations.

ISO 14001 Required Guidelines for Compliance

- **Commitment from Top Management**
 - ----- Top management must make a commitment that they will endorse the ISO standards and make it a part of their business plan.
- **Develop a standing ISO Steering Committee**
 - ----- The Steering Committee is a group of cross-functional employees who developed the policies and procedures called the "Environmental Management System" (EMS).

■ Conduct an Aspect Analysis

- ----- An "Aspect" are those items in a business that could have a negative adverse effect on the environment. Such as the disposal of waste oils, batteries, light bulbs, obsolete and broken computer equipment, etc.

■ Rating of the Aspects

- -----Rating of the aspects are done by a numbering system from 1 to 5. One being the least negative and five being the most negative on the environment. These rating numbers are then compared against the criteria such as safety, cost, image, severity, liability, probability, and regulated laws.

■ Choose Aspects to work on

- ----- Chosen Aspects are those items you choose to remove, reduce or set standards to control their use and effect on the environment.

■ Develop an Environmental Policy Manual

- ----- The EMS manual is a living document that sets the policies for an organization to operate under.

■ Develop a GHSP Procedures Manual

- -----The procedures manual is a document stating the procedures that have been established to control and follow the policies set forth in the EMS manual.

■ Development of Work Instructions

- ----- Work instructions are detailed rules stating how to deal with the Aspects in their use, storage, transportation or disposal.

■ Training

- ----- Training on the contents of the EMS manual, procedures manual, and work instructions are requirements of every individual in the organization.

■ Internal Auditing

- -----An internal audit is performed to verify compliance to the EMS policies and procedures.

■ Management Review

- -----A review is performed by the top management of the environmental management system to ensure continuing suitability, adequacy and effectiveness

■ External Auditing

- -----For certification purposes an external audit is performed by an outside source who are experts certified by the International Standards Committee.

Continuous Improvement

■ Environmental Improvement Opportunities

- ---- The ISO Steering Committee, along with the rest of the organization must continually seek ways to reduce or eliminate items that could have an adverse effect on the environment.

■ Internal and External Compliance Audits

- ----Internal and external audits will monitor the system to verify we are compliant to our EMS manual and recommend areas of improvement. "Do what we say we do."

■ Annual Management Review

- -----Continuous Improvement is part of the Annual Management Review.

■ ISO Steering Committee Meetings

- ----- By having monthly ISO Steering Committee Meetings, the committee will track audit findings, review and recommend improvements to work instructions and to the EMS manual.

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