

Supplier Report Card

Overview

The GHSP supplier report card is a tool for both our suppliers and internal supply chain team members to measure and monitor the performance metrics necessary to support our plant operations. The report card also provides some of the metrics to help support future GHSP sourcing decisions. In addition it provides the baseline for detailing the supplier correction action requirements for delivery and quality spills. It is integrated into the Product Trouble Reports that are e-mailed to suppliers after the occurrence of a quality or delivery incident.

Mechanics

The supplier report card will be sent to suppliers on a monthly basis via e-mail. This report will summarize the incidents/spills that have occurred during the previous month as detailed by our PTR's (Product Trouble Report) along with current and 6 month rolling PPM data. Supplier ratings will start with 100 points and deductions determined according to severity levels detailed in the following:

Severity	Deductions	Criteria
A	10	Any quality/delivery spill that effect GHSP performance with its' customer
B	5	One of the following: <input type="checkbox"/> Repeat issues within 6 months <input type="checkbox"/> Created GHSP downtime <input type="checkbox"/> Significant disruption to operations
C	3	Any incident not fitting criteria A or B at the discretion of SQE or Plant Quality/Materials
D	0	Information or warnings only

Level A: On a case specific basis, the Supplier may be required to present to GHSP Plant Management the root cause and corrective action plan. The SQE Team must first approve the supplier 8D.

Level B: 8D response along with potential placement on controlled containment levels.

Level C: 8D response

Level D: No formal response required

Supplier Response Requirements

The standard supplier requirement for resolution of quality/delivery incidents are based on severity levels which are detailed on our PTR's include the following:

The supplier may be required to present corrective actions to the Plant Operation Team when their Supplier Report Card scores are at an unacceptable level. The Plant Materials or SQE Teams will schedule these meetings.

The supplier should address any dispute of PTR's within 3 business days of receipt. The dispute must be in a written format, with supporting documentation, and submitted to the Plant Materials Group for delivery/service incidents and to the Supplier Quality Engineering Team for quality issues. Any appeals to their evaluation must be submitted to your Commodity Buyer.