





GHSP SV ASN Guidelines



October 30, 2008

ASN's in SV – Why?

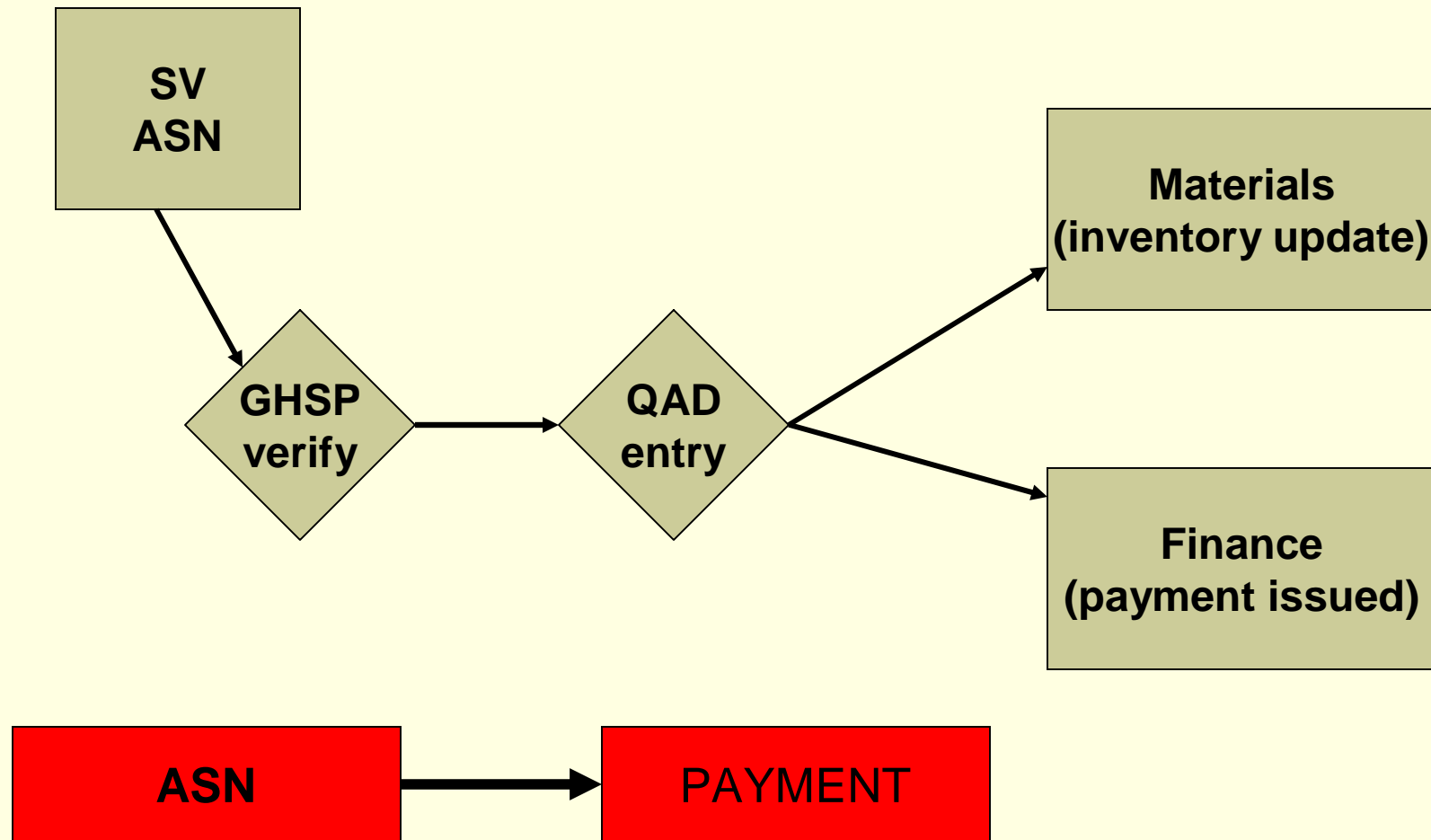
- Improve GHSP Receipt process
- Facilitates Timely Receiving/payment
- Minimizes keystroke issues
- Prevents missing pack slips and receipts (i.e. payments)
- Provides visibility to In-Transit material
- Reduces Schedule adjustments by inclusion of In-Transit material

ASN's in SV - Guidelines

- ASN's must be sent within 2 hours of shipment or before product arrival at GHSP.
- Receipt adjustments will be handled by the PTR process.
- Preferred method is all parts on one ASN.
- In the event of a system failure (SV, communications, etc)
 - Email the GHSP SV Helpdesk at svhelpdesk@ghsp.com
 - Fax the pack slip to
 - Hart = 231-873-5263
 - Grand Haven = 616-847-1875

Shipment-to-Payment Process

(all steps are electronic, no manual entry)



ASN's in SV – Need Assistance?

- If you have questions or need assistance, please contact:
 - GHSP SV Helpdesk= svhelpdesk@ghsp.com